



Frequently Asked Questions

What can The Hospital of Central Connecticut do to help promote the event?

We can help promote your event on our website, Facebook page, and internal communications. This may include:

- The Hospital of Central Connecticut's Department of Philanthropy website
- The Hospital of Central Connecticut's Facebook page
- The Hospital of Central Connecticut's bi-weekly internal publication and e-communications to staff
- Fliers posted around the hospital

Can you give me lists of supporters or potential event sponsors?

Our mailing lists of donors, patients, physicians, staff and vendors are confidential. The Hospital of Central Connecticut cannot solicit these groups for your events.

Can The Hospital of Central Connecticut pay for some of my expenses?

The Hospital of Central Connecticut is a not-for-profit charitable organization, and cannot assume any responsibility for event expenses. Your event costs should be deducted from the funds raised prior to sending the donation to The Hospital of Central Connecticut.

Will you provide staff support in the planning of the event or for the day of the event?

The Department of Philanthropy will be able to provide you with event planning guidance. However, due to staff and time constraints, we cannot serve on planning committees or manage your event.

Will The Hospital of Central Connecticut give us brochures or promotional items to hand out at the event?

The Hospital of Central Connecticut does not maintain a budget to provide events with gift items. We may be able to provide brochures given advance notice.

Can The Hospital of Central Connecticut provide me letters and receipts for my supporters?

Per regulations of the Internal Revenue Service, we can only acknowledge direct contributions to The Hospital of Central Connecticut.

Where do I mail the check?

Please make check payable to: **The Hospital of Central Connecticut**
and Mail to:

The Hospital of Central Connecticut
Department of Philanthropy
100 Grand Street
New Britain, CT 06050